

City of Lynchburg - Procurement Division
900 Church Street,
Lynchburg, VA 24504
Telephone No: 434-455-3961
Fax No: 434-845-0711

Date: June 21, 2006

From: V. Eloise Bowling, CPPB, Senior Buyer

RE: **Addendum #01- Sodium Silicofluoride - Bid No. 06-350**

Please add the following information to the original bid package.

V. Eloise Bowling

V. Eloise Bowling, CPPB

Senior Buyer

This addendum must be signed and returned as part of your response package.

READ TERMS AND CONDITIONS AND SIGN

In compliance with the above Invitation for Bid, and subject to all the conditions hereof, the undersigned offers and agrees to comply with any or all of the terms and conditions contained herein, or as mutually agreed upon by subsequent negotiations. This form shall become part of the final file.

Company Name:
Authorized Signature:
Print Name:

Address:
Title:
Telephone #:

Date:
Fax #:

Bid Number.....: 06-00000350
Vendor Number.....: 60759

Buyer.....: VEB
Date Printed....: 6/21/06

City of Lynchburg VA
Procurement Division
900 Church Street
Lynchburg, VA 24504
Phone Number.....: (434) 455-3970
Fax Number.....: (434) 845-0711

Sealed bids, subject to the conditions and instructions herein, will be received in this office until but, no later than 6/29/2006 at 14:00 and then publicly opened, for furnishing the following supplies, and/or services.

V. Eloise Bowling CPPB Senior Buyer

COMPANY NAME/ADDRESS:

COMPANY NAME/ADDRESS:

Read attached terms and conditions and sign:

Quoted By and Date

Telephone Number

Fax Number

Terms of Payment

In compliance with the above invitation for bid, and subject to all the conditions hereof, the bidder warrants that prices, terms and conditions quoted are firm for 60 days from the date of bid opening.

Item Description	Estimated Quantity	Unit of Measure	Unit Price
*** Please bid per unit only ***			
1 SODIUM SILICOFLUORIDE - as per the attached specifications, terms and conditions for the period of July 1, 2006 - December 31, 2006.	65000.0000	Pound	\$ _____
2 SODIUM SILICOFLUORIDE - as per the attached specifications, terms and conditions for the period of January 1, 2007-December 31, 2007.	65000.0000	Pound	\$ _____

Any and all questions shall be directed to:
V. Eloise Bowling, CPPB, Senior Buyer
Procurement Division
434-455-3961 - Fax 434-845-0711
e-mail eloise.bowling@lynchburgva.gov

All addenda will be posted on the City's website. All interested vendors shall be responsible for monitoring the website for any updates.

Option Year I: January 1, 2008 through December 31, 2008

Price increase not to exceed
% over price quoted for
January 1, 2007 - December 31, 2007

Option Year II: January 1, 2009 through December 31, 2009

Price increase not to exceed
% over price quoted for
January 1, 2007 - December 31, 2007.

ADDENDUM NO. 1

INSTRUCTIONS TO BIDDERS

1. CONTRACT PERIOD: CHANGE DATES TO READ AS FOLLOWS:

- JULY 1, 2006 - DECEMBER 31, 2006 - 65,000 LBS. TO BE PURCHASED ON AN AS NEEDED BASIS.
- JANUARY 1, 2007 - DECEMBER 31, 2007 - 65,000 LBS. TO BE PURCHASED ON AN AS NEEDED BASIS.

2. QUANTITIES:

- QUANTITIES ARE ESTIMATES FOR BIDDING PURPOSES ONLY. THE CITY RESERVES THE RIGHT TO PURCHASE MORE OR LESS AS NEEDED DURING THE PERIOD OF THE CONTRACT.

3. QUESTION:

- HOW MANY PALLETS PER DELIVERY:

ANSWER:

- USUALLY ORDER A FULL LOAD - # OF PALLETS THAT HOLD THE FULL LOAD

5. QUESTION:

- HOW MANY BAGS ARE ORDERED PER DELIVERY

ANSWER:

- # OF BAGS THAT WOULD MAKE UP A FULL PALLET. THERE MAY BE A TIME WHEN LESS THAN A LOAD WOULD BE ORDERED.

6. QUESTION:

- ON PAGE 4 UNDER FREIGHT, WHAT IS MEANT BY "INSIDE DELIVERY, OFF LOADED." DOES THIS MEAN THE PLANTS DO NOT HAVE FORK LIFTS OR PALLET JACKS TO UNLOAD A TRUCK.

ANSWER:

- FOB DESTINATION - CUSTOMER TAKES TITLE OF GOODS AT POINT OF DELIVERY.
- VENDOR PAYS FREIGHT, BEARS FREIGHT, OWNS GOODS IN TRANSIT, FILES CLAIMS (LOSS, DAMAGES, ETC.
- INSIDE DELIVERY - OFF LOADED - VENDOR IS RESPONSIBLE FOR OFF LOADING AND BRINGING GOODS INSIDE LOCATION.
- **IN THIS INSTANCE THE LOCATION DOES HAVE FORK LIFTS AND PALLET JACKS TO ASSIST THE FREIGHT CARRIER IN THE UNLOADING OF THE CHEMICAL.**